



October 14, 2025

Dr. Jennifer Galdon
Superintendent of Schools
Crawford Central School District
11280 Mercer Pike
Meadville, PA 16335

Re: Crawford Central School District – Letter of Intent for Investment Grade Audit

Dear Dr. Galdon,

McClure Company (“McClure”) is pleased to provide this Letter of Intent (LOI) for the Investment Grade Audit (IGA) to the Crawford Central School District (“District”). The execution of this letter authorizes us to proceed with the IGA in accordance with the District Sourcewell membership and McClure Sourcewell Contract (Master Agreement #071624 - MCE), and will constitute the following objectives:

Complete an in-depth engineering analysis for the following District Owned facilities:

- First District Elementary - 725 N Main St Meadville PA
- Second District Elementary – 1216 S Main St Meadville PA
- Neason Hill Elementary –11293 Williamson Rd Meadville PA
- West End Elementary – 12068 Brooks Rd Meadville PA
- Cochranon Elementary – 225 S Franklin St Cochranon PA

The in-depth engineering analysis will include a primary focus on the following facility improvement measures at each of the above locations:

- HVAC system upgrades, including cooling option
- LED Lighting
- Flooring / Windows / Doors
- Exterior Building Envelope
- Building ATC
- Fire Protection
- Low-Flow Fixtures in Restrooms
- Roofing replacement or repair
- Other initiatives discovered during analysis

This engineering analysis shall include, at a minimum:

- Summary of existing conditions.
- List of major and minor deficiencies.
- Recommended Facility Improvement Measures (FIM).
- Project phasing and budget options.
- Project financials — cost, energy savings, operational savings and 20-year cash flow analysis.



Timeline:

- October 27, 2025: Official approval through signature on this Letter of Intent / Board approval.
- McClure develops scope of work and final pricing / energy savings proposals for the District Administration and Board review.
- November 2025: McClure presents proposed scope and final pricing / energy savings to District Administration and Board.
- (Tentative) December 2025: Board approval if acceptable (Project to commence Summer 2026).

McClure Company will conduct meetings with the District Administration and Facilities Staff to prioritize a proposed final list of Facility Improvement Measures. The proposed final list will be prioritized based on various factors such as: cost, savings, immediate need, long term goals (system or facility), etc., and such other factors as determined appropriate by the District Administration.

McClure Company agrees to perform the IGA at no cost or further obligation to the District. Upon Completion of the IGA, McClure Company representatives will be provided the opportunity to present the results to both the District Administration and School Board.

If the proposed Investment Grade Audit and recommended Facility Improvement Measures are demonstrated to be feasible, as determined by the School Board in its sole discretion, the Parties intend to enter into a Performance Based Energy Savings Agreement, under which McClure Company shall design, procure, install and implement the full scope of work described within this Investment Grade Audit, however, the final decision on the scope of the work shall be in the sole discretion of the School Board. McClure Company represents and warrants that any and all procurement for the work shall be in conformance with applicable Pennsylvania law.

IN WITNESS WHEREOF, McClure and Crawford Central School District have caused duplicate copies of this Letter of Intent to be executed by their duly authorized officers or representatives on _____.

SIGNATURES:

McClure Company ("Company")

Name: _____

Title: _____

Date: _____

Crawford Central School District ("Customer")

Name: _____

Title: _____

Date: _____

Note: All information contained herein is deemed to be confidential and is not to be copied, disseminated or used by the Crawford Central School District for any purposes whatsoever, other than the evaluation of this opportunity, without the prior written consent of McClure Company.